

# MASTER BUILDERS ASSOCIATION

New South Wales



## 2020 EXCELLENCE IN HOUSING AWARDS

ENTRY FORM

Closing Date:  
Friday 20 March 2020

# 2020 EXCELLENCE IN HOUSING AWARDS



**Master  
Builders  
Association**  
New South Wales

## ENTRANT DETAILS

Are you an MBA member? Please tick  yes, membership no.

no

\*Company name:

*(Exactly as it is to appear on plaque and in publicity)*

ABN:

\*Licence no.

\*Company address:

\*Suburb:

\*Postcode:

Contact name:

*(For all communication relating to the awards program)*

Phone:

Mobile:

Email:

\*Contact telephone number to be used in all printed marketing material such as MBA magazines:

**\*PLEASE ENSURE THAT ALL DETAILS PROVIDED IN THIS SUBMISSION ARE TRUE AND ACCURATE. THIS INFORMATION WILL BE PUBLISHED.**



The 2020 EXCELLENCE  
IN HOUSING AWARDS DINNER  
will be held on  
Saturday 5 September 2020  
THE STAR, PYRMONT

ONCE INSPECTION DATE HAS BEEN ALLOCATED, DATE CHANGES CANNOT BE GUARANTEED

## PROJECT DETAILS

Date completed:

*(project must not be more than two years old as at 20/03/2020)*

Address of entry:

*(please do not use lot numbers unless they are the true address)*

\*Suburb:

Postcode:

Client/Owner's name:

\*Design/Project name: (if applicable)

*(exactly as it is to appear on plaque and in publicity)*

Architect/Designer:

†Total construction cost: *(this must be provided for judging purposes)* \$

*(GST inclusive)*

The total construction cost means the FULL amount, (including GST), paid by the client to the builder, and/or direct to suppliers or sub-contractors, for delivery of the building work, and any other associated work entered in these awards. **Construction cost for Builders' own homes** must include GST, and margins for profit and overhead. If the total construction cost is not accurately disclosed, your entry may be excluded from these awards.

Display Homes only: *(price as displayed)* \$

Entry must be placed in category based on the **DISPLAYED PRICE** not the base price (i.e. inclusive of ALL optional extras on display) of the home that the judges will inspect.

Floor area in m<sup>2</sup>:

*(this must be provided for judging purposes)*

Price per m<sup>2</sup>

*(this must be provided for judging purposes)* \$

TYPE OF CONTRACT Please tick  Lump Sum  Cost Plus

### The following applies only to House Additions/Alterations/Renovations

The cost of construction (on a square metre rate) for an addition, alteration, renovation and/or restoration can vary significantly. When providing an approximate square metre rate, please take into consideration the area (m<sup>2</sup>) of the different construction types that make up the project.

For example, the total area covered by a contract may be a 100 sqm, of which 40 sqm may comprise a deck, pool, landscaping or renovation, and the remaining 60 sqm may constitute an actual full addition. In this example the 60 sqm part would be costed at a different rate to that of the 40 sqm part.

Area of added part in m<sup>2</sup> \_\_\_\_\_

Area of altered, renovated or restored part in m<sup>2</sup> \_\_\_\_\_

Estimated average price per m<sup>2</sup> \$ \_\_\_\_\_

Is any hard/soft landscaping, or swimming pool, included in the cost?

Yes  No

\$ \_\_\_\_\_

# AWARD CATEGORIES

PLEASE TICK [✓] APPROPRIATE BOX FOR YOUR NOMINATION – EACH TICKED BOX WILL BE SUBJECT TO A FEE

IMPORTANT: WINNING ENTRIES FROM EACH CATEGORY WILL BE JUDGED FOR THE 2020 MASTER BUILDER OF THE YEAR AWARD. WINNERS OF THE NSW EXCELLENCE IN HOUSING AWARDS MAY BE SUBMITTED FOR CONSIDERATION IN THE MBA NATIONAL AWARDS COMPETITION.

## ■ DISPLAY HOMES

(Displayed price)

- |  |  |
|--|--|
| <input type="checkbox"/> UP TO \$250,000       | <input type="checkbox"/> \$400,001 - \$500,000 |
| <input type="checkbox"/> \$250,001 - \$300,000 | <input type="checkbox"/> \$500,001 - \$600,000 |
| <input type="checkbox"/> \$300,001 - \$350,000 | <input type="checkbox"/> \$600,001 - \$800,000 |
| <input type="checkbox"/> \$350,001 - \$400,000 | <input type="checkbox"/> \$800,001 & OVER      |

## ■ DESIGN & CONSTRUCT - HOUSE

- |  |  |
|--|--|
| <input type="checkbox"/> UP TO \$500,000             | <input type="checkbox"/> \$1.5 Million - \$2 Million |
| <input type="checkbox"/> \$500,001 - \$1 Million     | <input type="checkbox"/> \$2 Million - \$3 Million   |
| <input type="checkbox"/> \$1 Million - \$1.5 Million | <input type="checkbox"/> \$3 Million & OVER          |

## ■ CONTRACT HOUSES

- |  |  |
|--|--|
| <input type="checkbox"/> UP TO \$500,000             | <input type="checkbox"/> \$2 Million - \$2.5 Million |
| <input type="checkbox"/> \$500,001 - \$650,000       | <input type="checkbox"/> \$2.5 Million - \$3 Million |
| <input type="checkbox"/> \$650,001 - \$800,000       | <input type="checkbox"/> \$3 Million - \$3.5 Million |
| <input type="checkbox"/> \$800,001 - \$1 Million     | <input type="checkbox"/> \$3.5 Million - \$4 Million |
| <input type="checkbox"/> \$1 Million - \$1.5 Million | <input type="checkbox"/> \$4 Million - \$5 Million   |
| <input type="checkbox"/> \$1.5 Million - \$2 Million | <input type="checkbox"/> \$5 Million & OVER          |

## ■ TOWN HOUSES OR VILLAS/DUAL OCCUPANCY

(Please nominate one dwelling per development only) and the construction cost of the nominated dwelling the judges will inspect:

\$ \_\_\_\_\_

- |  |  |
|--|--|
| <input type="checkbox"/> UP TO \$400,000       | <input type="checkbox"/> \$600,001 - \$1 Million |
| <input type="checkbox"/> \$400,001 - \$600,000 | <input type="checkbox"/> \$1 Million & OVER      |

## ■ HOME UNITS

**The building must NOT exceed an effective height of 25 metres.**

(Please nominate one unit per development only) and the construction cost of nominated unit the judges will inspect:

\$ \_\_\_\_\_

- |  |  |
|--|--|
| <input type="checkbox"/> UP TO \$400,000       | <input type="checkbox"/> \$700,001 - \$1 Million |
| <input type="checkbox"/> \$400,001 - \$500,000 | <input type="checkbox"/> \$1 Million & OVER      |
| <input type="checkbox"/> \$500,001 - \$700,000 |  |

## ■ HOME UNIT RENOVATION

(Please provide 'before & after' photos)

- OPEN PRICE CATEGORY

## ■ HOUSE ADDITIONS/ALTERATIONS/RENOVATIONS

(Please provide 'before & after' photos)

- |  |  |
|--|--|
| <input type="checkbox"/> UP TO \$150,000             | <input type="checkbox"/> \$1.3 Million - \$1.5 Million |
| <input type="checkbox"/> \$150,001 - \$250,000       | <input type="checkbox"/> \$1.5 Million - \$1.7 Million |
| <input type="checkbox"/> \$250,001 - \$350,000       | <input type="checkbox"/> \$1.7 Million - \$2 Million   |
| <input type="checkbox"/> \$350,001 - \$450,000       | <input type="checkbox"/> \$2 Million - \$2.3 Million   |
| <input type="checkbox"/> \$450,001 - \$550,000       | <input type="checkbox"/> \$2.3 Million - \$2.5 Million |
| <input type="checkbox"/> \$550,001 - \$650,000       | <input type="checkbox"/> \$2.5 Million - \$3 Million   |
| <input type="checkbox"/> \$650,001 - \$700,000       | <input type="checkbox"/> \$3 Million - \$4 Million     |
| <input type="checkbox"/> \$700,001 - \$800,000       | <input type="checkbox"/> \$4 Million - \$5 Million     |
| <input type="checkbox"/> \$800,001 - \$1 Million     | <input type="checkbox"/> \$5 Million & OVER            |
| <input type="checkbox"/> \$1 Million - \$1.3 Million |  |

## ■ ROOF & ATTIC CONVERSIONS

(Please provide 'before & after' photos)

- OPEN PRICE CATEGORY

## ■ ADAPTIVE RE-USE

- OPEN PRICE CATEGORY

## ■ AFFORDABLE HOUSING

- OPEN PRICE CATEGORY

## ■ GRANNY FLATS (Secondary Dwelling)

- |  |  |
|--|--|
| <input type="checkbox"/> UP TO \$100,000       | <input type="checkbox"/> \$150,001 - \$200,000 |
| <input type="checkbox"/> \$100,001 - \$150,000 | <input type="checkbox"/> \$200,001 & OVER      |

## ■ EXCELLENCE IN ENERGY EFFICIENCY

(Open Price Category) See separate judging criteria p7

- Housing  
 Medium Density

## ■ EXCELLENCE IN ENVIRONMENTAL MANAGEMENT

(Open Price Category) See separate judging criteria p7

- Housing  
 Medium Density

## ■ SUPPLEMENTARY AWARDS

All entries will be judged for the following overall awards at no additional cost: Best Use of Timber, Best Use of Concrete, Best Use of Bricks, Best Use of Steel.

## ■ YOUNG BUILDER OF THE YEAR (Free Entry)

The Young Builder of the Year recognises an individual person (not a company) based on the following criteria. **Submissions must include supporting material, references, copy of your driver's licence and a high resolution photo of the nominee.**

### Judging Criteria

1. Must be under 40 years of age
2. Be a registered builder
3. A minimum of two years in business
4. Maintains quality of workmanship and high safety standards
5. Demonstrates sound business management and ethical conduct
6. Must be a financially sound business
7. Demonstrates a high level of client satisfaction and customer service
8. Actively involved in Master Builders Association of NSW

**(Members who fulfil the above criteria can nominate themselves for this award if they are an entrant in the 2020 MBA Housing Awards)**

- I nominate \_\_\_\_\_  
for the Young Builder of the Year Award.

THE MBA RESERVES THE RIGHT TO TRANSFER ENTRIES INTO THE AWARD CATEGORY WHICH THEY DEEM MOST APPROPRIATE.

**PLEASE ATTACH PROMOTIONAL BROCHURES, FLOOR PLANS, PRESS RELEASES IF APPROPRIATE**

**BRIEF COMPANY PROFILE**

(attach additional information if needed)

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**DESCRIPTION OF ENTRY**

(attach additional information if needed)

Please provide a brief description of the project including any construction difficulties encountered, how such difficulties were overcome, any innovative construction techniques employed and any other issues which may have been significant in the successful completion of the project.

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## PLEASE INDICATE BELOW THE MANUFACTURERS AND/OR SUPPLIERS OF ENTERED PROJECT

Bricks:	Pool:
Concrete:	Roofing:
Doors:	Sanitary ware:
Floor finishes/supplier:	Steel supplier/fabricator:
Insulation:	Tile supplier/s:
Kitchen:	Timber:
Paving:	Windows:
Other:	

## ENTRY REQUIREMENTS

Please be aware that the emphasis will be based on the on-site inspection by a team of judges.

In addition, the following information must accompany each entry.

- Completed Entry Form for each project, including signed authority and entry fee.
- Copy of HBCF certificate (formerly Home Owners Warranty) - where applicable.
- Description of entry that can be used in all editorials.
- Company Profile that can be used in all editorials.
- A4 floor plans. Additions/Alterations/Renovations should also include simplified 'before' floor plans.
- A selection of 15 high resolution internal and external digital images (please refer to photography requirements for further details)
- 'Before photos', please provide a minimum of 2 images prior to work being carried out. This only applies to a few categories.  
Please refer to award categories list.
- List of manufactures and/or suppliers of entered project.
- Sales Brochure for display home entries only.
- Copy of a Google map or current street directory page with the street highlighted.
- Energy and Environmental categories - Please include a project overview describing how your entry fulfilled the energy efficiency and/or environmental management outcomes.

## PHOTOGRAPHIC REQUIREMENTS

Digital images MUST be submitted with entries. Images provided will be used in the audio-visual presentation and print media; good quality images will better profile your entry. Entrants are responsible for the quality of all images.

Please advise if we need to credit the photographer: Name \_\_\_\_\_

- Resolution of 300 dpi (highest quality camera setting)
- Image size no smaller than A4 (21cm x 29.7cm)
- Format: JPEG or TIFF (please no PDF or PPT file types)
- Only one project per USB or via a link

Please note if your digital images are not high quality you could be asked to resubmit them.

## PROFESSIONAL PHOTOGRAPHY ASSISTANCE

A professional photography service is available at the of **cost \$680 (inc GST)** per entry located in the Sydney metropolitan. Additional costs will apply for entries outside the Sydney metropolitan area. Please contact the MBA for further details.

YES, I require photography for my entry/entries

**MBA will arrange this service with the photographer on your behalf. The photographer will contact you to lock in a date and time to photograph your project.**

# **JUDGING CRITERIA**

The judging criteria for each award focus on the quality of workmanship in the following areas:

- Quality of Construction
- Design Challenges
- Use of Materials
- Value for Money
- Innovation

A judging panel will inspect all projects entered. Entrants will be requested to ensure the appropriate personnel are on hand during the inspection to ensure that any questions posed by the judging panel are answered. Entrants will receive at least one week's notice of the inspection time and date.

On site judging will take place between 20 April - 8 July 2020. Entrants will receive at least one week's notice of the inspection time and date. There are a large numbers of projects to judge and the judges can only visit a particular area once. We judge projects in geographical order.

Should there be a period of time that is not suitable for inspection to take place (i.e. no access to home due to client on holidays), please advise the Association no later than 20 March 2020.

Dates unavailable for judging: \_\_\_\_\_

**ONCE INSPECTION DATE HAS BEEN ALLOCATED, DATE CHANGES CANNOT BE GUARANTEED**

## **ENERGY AND ENVIRONMENTAL AWARDS**

**THESE AWARDS ARE JUDGED SEPARATELY FROM THE HOUSING AWARDS THEREFORE ENTRIES WILL BE JUDGED BY OUR ENERGY AND ENVIRONMENT JUDGING PANEL.**

**PLEASE NOTE THAT PROJECTS MUST MEET THE CRITERIA OUTLINED TO BE ELIGIBLE FOR JUDGING.**

## **JUDGING CRITERIA**

### **ENERGY EFFICIENCY HOUSING AWARD**

Entrants must incorporate the following information as part of the award submission:

Entries will be judged according to the energy efficiency in the following areas:

1. Passive solar design components such as the NatHERS and /or BASIX rating, whether the dwelling is north-facing, if there is cross-ventilation, if and where insulation has been installed, the type of glass used in the windows and doors, and materials used for the floors, walls, ceilings and roof, shading;
2. The active component including type of water heating, room heating, room cooling, lighting and cooking appliances, fuel choices;
3. The benefits component including comfort levels for occupants, cost effectiveness of heating and/or cooling systems, low maintenance and flexibility in house design and orientation.

### **ENVIRONMENTAL MANAGEMENT HOUSING AWARD**

1. Performance: Briefly describe the elements of this entry that deliver good environmental performance/results including:  
Passive solar design component such as the NatHERS and /or BASIX rating, whether the dwelling is north-facing, if there is cross-ventilation, if and where insulation has been installed, the type of glass used in the windows and doors, and materials used for the floors, walls, ceilings and roof, shading;
2. Energy Use: Describe how environmental performance for this entry is enhanced or affected by: The active component including type of water heating, room heating, room cooling, lighting and cooking appliances, fuel choices;
3. Sustainability: Describe your methods for managing environmental issues on the project entered and explain what ongoing systems have now been incorporated in your work practices for:
  - 3.1 Waste management - How waste was minimized or avoided; if materials selected were salvaged/recycled/renewable; if staff were trained in waste minimization/planning; if a waste management plan was incorporated; anticipated and actual amounts of waste (tonnes) which were avoided, reduced, reused or recycled; any estimated cost savings.
  - 3.2 Water management/recycling - How the use of water was managed including recycling of water; grey water processing and reuse; rainwater collection.
  - 3.3 Energy management.
  - 3.4 General environmental management details - A brief statement detailing any barriers that were overcome in completing this project; practices that have evolved from this project that will be used in future projects; reasons for incorporating environmental management into this project.

## **MEDIA COVERAGE**

Both entrants and winners of the MBA Excellence in Housing Awards receive extensive media coverage as part of their participation in these prestigious industry awards. All entrants are featured in the MBA's Excellence in Housing Awards Annual published in conjunction with Universal Magazines and distributed, via sales in newsagent outlets, to the wider consumer market.

Winners of the Awards are featured in the special Excellence in Housing Awards issue of the Master Builder magazine, which is disseminated to all MBA members across NSW, and listed on the MBA website. Winners may also be featured in the Sydney Morning Herald Domain supplement, published by Fairfax Media in conjunction with the MBA.

Editorial comment on and photographic display of the projects entered will be at the discretion of the appropriate media and the Master Builders Association of NSW. Whilst it is the aim of the Association to feature the work of entrants accurately, there will be no responsibility taken for discrepancy, error, omission or misrepresentation of that entry in any media report.

## **ENTRY CHECKLIST**

Before sending your entry please check you have completed the entry form correctly and in full.

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Entrant details  | <input type="checkbox"/> Description of entry                | <input type="checkbox"/> Digital images - Please advise if we need to credit the photographer |
| <input type="checkbox"/> Project details  | <input type="checkbox"/> HBCF Certificate - where applicable | <input type="checkbox"/> Signed authority   |
| <input type="checkbox"/> Award categories | <input type="checkbox"/> Manufacturers / suppliers           | <input type="checkbox"/> Billing method   |
| <input type="checkbox"/> Company profile  | <input type="checkbox"/> Floor plans - A4 size               |   |

## **ENTRY FEES**

- |   |   |
|---|---|
| ■ MBA of NSW Member                       | ■ Non MBA of NSW Member                   |
| \$550 for first entry (inc GST)           | \$770 for first entry (inc GST)           |
| \$473 for each additional entry (inc GST) | \$693 for each additional entry (inc GST) |

## **PROFESSIONAL PHOTOGRAPHY FEE**

- \$680 per entry (inc GST)  
Additional costs will apply for entries outside the Sydney metropolitan area. Please contact the MBA for further details.

## **WHERE TO SEND YOUR ENTRY**

Please complete the form and forward it with the necessary requirements to:

### **EVENTS DEPARTMENT - 2020 HOUSING AWARDS**

#### **BY POST**

Private Bag 9 Broadway NSW 2007

#### **BY EMAIL**

events@mbansw.asn.au

#### **OR DELIVER TO:**

52 Parramatta Road, Forest Lodge NSW 2037

#### **FOR FURTHER INFORMATION CONTACT:**

Amanda Kelly

8586 3504

events@mbansw.asn.au



# **CONDITIONS OF ENTRY**

**PLEASE READ ALL CONDITIONS AND SIGN THE AUTHORISATION PRIOR TO SUBMITTING ENTRY.**

1. Open to all licensed builders, Master Builders Association of NSW (MBA NSW) members and non-members, for projects constructed within NSW. Projects completed using an Owner-Builder Permit are ineligible to enter.
2. Total Construction Cost must include overhead and profit (including Builders' own home).
3. A Home Building Compensation Fund Certificate (HBCF) must be provided for all projects over \$20,000, where applicable.
4. All work must have been completed by the time of inspection or within two years of the closing date for entries. Entries previously submitted may be re-entered provided they did not win an award.
5. MBA NSW reserves the right to transfer entries into a category they deem appropriate and/or reduce and combine the number of categories at anytime.
6. All entries, except Display Homes, will be entered in the price category applicable to the total construction cost. Land cost is not to be included.
7. Each entry must be submitted on a separate form giving all details required. An entry may be entered in more than one category providing an additional entry fee is paid and the entry meets the requirements of that category.
8. The entrant must obtain permission from the client/owner prior to judging which will take place approximately between (20 April - 8 July 2020). At this time internal and external access to the property is required for judging and/or photography purposes. The builder and the client must each signify their consent to the project being entered into the awards and willingness to be bound by the rules including accompanying publicity, by signing the entry form. Clients may elect to be totally anonymous for public purposes. Entrants will be requested to ensure the appropriate personnel are on site during the inspection to ensure that any questions posed by the judging panel are answered.
9. If sufficient entries are not received for a category, entries may be moved to a similar category. Alternatively a refund will be provided. The numbers considered sufficient are to be at the complete discretion of the MBA NSW.
10. Editorial comment on and photographic display of the projects entered will be at the discretion of the appropriate media and MBA NSW. Whilst it is the aim of the Association to represent all entrants accurately in every way, no responsibility is taken for discrepancy, error, omission or misrepresentation of that entry in any media report. Entry in the awards does not, however, automatically ensure exposure in the media.
11. Photographs, as specified in the entry form, must comply with the reproduction standards of the newspapers, magazines and production. Photographs may be rejected or not used if they are of poor quality. All documents, including photography, submitted remain the property of MBA NSW.
12. The judges decision is final and no correspondence will be entered into. A winner may not necessarily be declared in all categories.
13. I/We agree to notify MBA NSW and withdraw any entries submitted if our business/company commits an act of insolvency, including but not limited to, being placed in liquidation, administration or receivership. This undertaking is binding up until the awards night ceremony. MBA NSW advises that an award will be withdrawn if your business commits an act of insolvency and MBA NSW has not been notified.
14. I/We understand that MBA NSW can remove a nomination or withdraw any award if for any reason including, but not limited to, any act of insolvency, breach of the MBA NSW Code of Conduct, a complaint to or action by NSW Fair Trading, any information in the form is incorrect, or any other reason that may affect the reputation of or cause embarrassment to the Association or the awards.
15. The entrant advises and confirms that no serious injuries or deaths occurred on site during construction of the project that is the subject of the entry.
16. The entrant advises and confirms that there are no outstanding complaints relating to the project that is the subject of the entry.
17. Entries close Friday 20 March 2020.
18. MBA NSW will only refund an entry fee if the entry is withdrawn prior to the closing date. No refund will be given after that date.

# **ENTRANT AUTHORISATION**

(Must be signed by a company director)

1. I / We hereby agree to enter the before-mentioned project in the Master Builders 2020 Excellence in Housing Awards and agree to be bound by the conditions of entry, set out herein and acknowledge that I/we have read the conditions before signing the authorisation. I / We also acknowledge that all information provided in this submission is true and accurate. I / We also agree to abide by the judges' decision, which shall be final, and no correspondence shall be entered into. I / We also agree that this property is inspected for the purpose of being an entrant in the Master Builders 2020 Excellence in Housing Awards. Publicity surrounding this project includes, but is not limited to, promotion in Master Builders publications, website and any media relating to the Awards program and future Master Builders promotional programs.

Name: \_\_\_\_\_

Position: \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

# **CLIENT/OWNER AUTHORISATION**

2. I / We hereby agree that the before-mentioned project be entered into the Master Builders 2020 Excellence in Housing Awards. I / We also agree that this property will be inspected for the purpose of being an entrant in the Master Builders 2020 Excellence in Housing Awards. Publicity surrounding this project include, but is not limited to, promotion in Master Builders publications and website and any media relating to the Awards program and future Master Builders promotional programs.

I / We agree that the total construction cost entered by the builder on this form is true and correct.

Name: \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

# **BILLING METHOD**

## **PAYMENT REQUIRED WITH APPLICATION**

(please tick method of payment)

Direct Deposit for \$ \_\_\_\_\_

Ref: Enter 'EIH' and 'your full MBA membership number'.

**Please attach a copy of your receipt to this entry form.**

**Account Name:** Master Builders Association of NSW

**BSB:** 032249 **Account No:** 161594 **Bank:** Westpac

Please find a cheque enclosed for \$ \_\_\_\_\_

Charge my credit card \$ \_\_\_\_\_

Visa  Mastercard  **We do not accept AMEX**

Credit Card No:

\_\_\_\_\_

Exp Date:

\_\_\_\_\_

Cardholder's Name: \_\_\_\_\_

Signature: \_\_\_\_\_