



**Master  
Builders  
Association**  
New South Wales

# **KITCHEN, BATHROOM AND LAUNDRY RENOVATION 4 DAY TRAINING WORKSHOP**

## **INFORMATION BROCHURE**

# KITCHEN, BATHROOM AND LAUNDRY RENOVATION TRAINING AND ASSESSMENT WORKSHOP

## OVERVIEW

Master Builders Association of NSW Pty Ltd (Master Builders) is a Registered Training Organisation offering nationally recognised qualifications and courses across New South Wales which meet national industry standards.

The ***Kitchen, Bathroom and Laundry Renovation***, workshop offered by Master Builders is designed to formally recognise skills already gained through on-the-job cabinet making related experience by a process called Recognition of Prior Learning.

This qualification provides a trade outcome in cabinet making, covering residential and commercial work. Upon successful completion you will achieve a Statement of Attainment in MSF31113 Certificate III in Cabinet Making for the units successfully completed.

## PROGRAM DESCRIPTION

The program Kitchen, Bathroom and Laundry Renovation includes a collection of nationally recognised units of competency. This course is for those who require training to gain a Kitchen, Bathroom, & Laundry Renovation licence from NSW Fair Trading. Upon successful completion of this course participants will be issued with a Statement of Attainment (SOA).

By attaining a Kitchen, Bathroom and Laundry Renovation licence you can expand your business by contracting licensed tradespeople to undertake work involved in the installation, refurbishment, restoration and on-site repairs to a kitchen, bathroom, or laundry.

You will undertake assessment by attending a specialised program held over four (4) days, over two (2) weekends, where your skills, knowledge and experience will be assessed by a Master Builders assessor. Assessment will be undertaken through knowledge questions, practical observations and a portfolio of evidence. All practical assessments will be conducted at Master Builders Education Centre in Baulkham Hills NSW.

## ENTRY REQUIREMENTS

Master Builders applies the following entry requirements:

- a minimum of one years full-time (or equivalent) kitchen, bathroom and laundry renovation related experience in the construction industry (experience must be within the last 10 years)
- a valid White Card (General Construction Induction card)
- currently working on active related projects
- Must provide details of two referees to confirm your work history/experience. Referees must be a qualified/licenced tradesperson in one of the above-mentioned trades and/or Cabinet Making and have worked with you for 12 months or more
- able to answer at least 65% of the technical industry questions correctly during your application process.

This workshop pathway has been designed to meet part of the NSW Fair Trading criteria to apply for a Kitchen, Bathroom and Laundry Renovation Contractor Licence. NSW Fair Trading have specific criteria in addition to this qualification.

Visit the NSW Fair Trading website for further information [www.fairtrading.nsw.gov.au](http://www.fairtrading.nsw.gov.au).

## RESOURCE REQUIREMENTS

We will require you to have access to at least the below items when you attend the workshops:

- A valid White Card
- Personal Protective Equipment (PPE)
- ID, including Driver's Licence and Medicare Card

MBA will provide other resources, tools and materials during the workshop.

## ENROLMENT

You will be required to provide evidence of meeting entry requirements upon enrolment, including any transcripts you have achieved from any prior training.

On enrolment, you will be required to provide copies of:

- Drivers licence (photo ID with address)
- Green Medicare Card or Passport
- A valid White Card

Participants will require sufficient language, literacy and numeracy skills to be able to engage in the assessment and to perform workplace tasks such as calculating materials, interpreting building plans and specifications and recording work outcomes. If you require assistance, please contact us to discuss options available to you.

It is a condition of enrolment that you have access to resources and job sites where you can undertake practical projects.

## FEEES AND SUBSIDIES

A general guide to fees for this qualification pathway is:

| Indicative pricing without NSW Government Subsidy |         |
|---|---------|
| Master Builders Member Rate                       | \$1,800 |
| Non-Member Rate                                   | \$2,000 |

MBA does not accept more than \$1,500 in advance of service being provided. Please refer to the website [www.mbansw.asn.au/training](http://www.mbansw.asn.au/training) for full details on the fee payment structure.

## ASSESSMENT METHODS

You will undertake various activities which demonstrate your skills, knowledge and experience on your assessment days scheduled. You also be required to collect evidence that you have gained skills on-site at work or a similar environment. You will subsequently be assessed through your performance of these activities to ensure that you meet the criteria and requirements for each unit of competency to a satisfactory level.

Master Builders provides structured knowledge questions, opportunities for practical observations, and guidance to create and submit a portfolio of evidence.

Throughout the four workshop days, your assessor will assess your knowledge and performance of practical tasks, and prescribe one of the following outcomes:

1. If you are assessed as 'competent' in all units of competency, you will progress to Master Builders certification stage for a Statement of Attainment in Kitchen, Bathroom and Laundry Renovation.
2. If you are assessed as 'not yet competent' in any of the units of competency, you will be provided with an individual plan for gap training and / or further assessment. In this plan, you will be advised what further experience you require, or evidence of skills gained before you can proceed to the certification stage.

Knowledge questions consist of short answer questions designed to be answered with either dot points, short pieces of information or a couple of sentences. You will be required to complete the questions during each workshop as specified in your Participant Handbook and submit them to your assessor for review and assessment.

Your assessor will explain each task and require you to demonstrate your performance of each task whilst they observe. While you are performing the task, the assessor will make notes on your performance and will provide you with feedback and the result of their assessment.



## WORKSHOP STRUCTURE

In order to successfully complete the ***Kitchen, Bathroom and Laundry Renovation***, participants must be assessed as competent in the below six (6) units of competency. The units of competency offered by Master Builders are:

| CODE   | UNITS OF COMPETENCY  |
|--|--|
| <b>Participants must undertake the following <u>mandatory</u> core and elective units:</b> |  |
| MSFFM3005  | Fabricate custom furniture                                       |
| MSFFM3006  | Install furniture products                                       |
| MSFFM3011  | Measure and draw site layout for manufactured furniture products |
| MSFFT4001  | Coordinate on site installation of furnishing products           |
| MSFFT4009  | Match furnishing style/materials to customer requirements        |
| MSFGN3002  | Estimate and cost job  |

### Contact Us

[education@mbansw.asn.au](mailto:education@mbansw.asn.au)

[mbansw.asn.au/training](http://mbansw.asn.au/training)

**NORWEST**  
8588 3588

**NEWCASTLE**  
4953 9400

**WOLLONGONG**  
4272 9409

**ORANGE**  
6362 6895

**BALLINA**  
6681 4266

**PORT MACQUARIE**  
6581 4033

**GOSFORD**  
4323 4588

**ULLADULLA**  
4454 1955

**ALBURY**  
6058 2000