



**Master
Builders
Association**
New South Wales

KITCHEN, BATHROOM AND LAUNDRY RENOVATION RECOGNITION OF PRIOR LEARNING (RPL)

INFORMATION BROCHURE

- ✓ **NATIONALLY RECOGNISED TRAINING**
- ✓ **SMART AND SKILLED**
- ✓ **RECOGNITION OF PRIOR LEARNING**



KITCHEN, BATHROOM AND LAUNDRY RENOVATION

ONSITE RECOGNITION OF PRIOR LEARNING (RPL)

OVERVIEW

Master Builders Association of NSW Pty Ltd (Master Builders) is a Registered Training Organisation offering nationally recognised qualifications and courses across New South Wales which meet national industry standards.

The ***Kitchen, Bathroom and Laundry Renovation***, onsite RPL offered by Master Builders is designed to formally recognise skills already gained through on-the-job cabinet making related experience by a process called Recognition of Prior Learning.

This qualification provides a trade outcome in cabinet making, covering residential and commercial work. Upon successful completion you will achieve a Statement of Attainment in MSF31113 Certificate III in Cabinet Making for the units successfully completed.

WHAT IS RPL?

Recognition of Prior Learning (RPL) is an assessment pathway that has been designed to acknowledge your full range of skills and knowledge, irrespective of how it has been acquired. This includes competencies gained through formal and informal study, work experience, employment and other life experiences.

Master Builders is committed to helping you get your experience recognised, irrespective of where and how your learning has taken place.

WORK REQUIREMENTS

Applicants must be employed under licenced builders for at least one year and have access to work sites to be able to complete the RPL and workplace projects in the RPL pathway.

By enrolling into an RPL pathway, you are responsible for access to resources and the range of jobs that are needed to be able to provide required evidence.

ENTRY REQUIREMENTS

Master Builders applies the following entry requirements:

- a minimum of one years full-time (or equivalent) kitchen, bathroom and laundry renovation related experience in the construction industry (experience must be within the last 10 years), including experience in making and installing cabinets.
- a valid White Card (General Construction Induction card)
- currently working on active related projects
- able to provide details of two referees to confirm your work history/experience. Referees must be a qualified/licenced tradesperson in cabinet making and have worked with you for 12 months or more
- able to answer at least 80% of the technical industry questions correctly during your application process.

This RPL pathway has been designed to meet part of the NSW Fair Trading criteria to apply for a Kitchen, Bathroom and Laundry Renovation Contractor Licence. NSW Fair Trading have specific criteria in addition to this qualification.

Visit the NSW Fair Trading website for further information www.fairtrading.nsw.gov.au.

SMART AND SKILLED

This training may be subsidised by the NSW Government under the Smart and Skilled initiative. If you are eligible for the government subsidy, your student fee will be determined by the NSW Government.

Smart and Skilled prices are subject to funding availability. Fees and funding will be confirmed once we have received your successful application.

To be eligible, you must also meet the following Smart and Skilled eligibility criteria:

- You are at least 15 years old
- You live or work in NSW
- You are an Australian citizen or permanent resident or a humanitarian visa holder, or a New Zealand citizen
- You are no longer attending school



ENROLMENT

You will be required to provide evidence of meeting entry requirements upon enrolment, including any transcripts you have achieved from any prior training.

On enrolment, you will be required to provide copies of:

- Drivers licence (photo ID with address)
- Green Medicare Card or Passport
- A valid White Card

Participants will require sufficient language, literacy and numeracy skills to be able to engage in the assessment and to perform workplace tasks such as calculating materials, interpreting building plans and specifications and recording work outcomes. If you require assistance, please contact us to discuss options available to you.

It is anticipated that the RPL process will take between three (3) and six (6) months. You should aim to have the knowledge questions completed in the first two (2) months.

It is a condition of enrolment that you have access to resources and job sites where you can undertake practical projects.

RESOURCE REQUIREMENTS

An RPL pathway will require you to have access to a work site and at least the below items:

- Computer with internet access
- Phone or laptop/iPad to gather video and photo evidence of undertaking practical tasks
- Personal Protective Equipment (PPE) including steel cap work boots, hearing protection, eye protection, and that all electrical tools and leads are tested and tagged
- Tools of the trade, materials and equipment to perform the assessment tasks including:
 - Cabinet making machinery
 - Portable routers and trimmers
 - Measuring and levelling devices
 - Square / bevel / chisel / planer
 - Hand saw, power saw and power drills and screwdrivers
 - Pneumatic tools, compressor and spray equipment
 - Clamps / pincers / screws / nails
 - Cabinet / cabinet components
 - Dowel jigs / routers / agitators
 - Glues and finishes
 - Fixing and joining devices

RPL ASSESSMENT METHODS

You will be required to complete an RPL Kit which includes sections for:

- Knowledge questions
- Practical projects and observations

The knowledge questions are a series of questions designed to be answered comprehensively. These questions relate to different units within the qualification and assess understanding of tasks and processes within the construction industry.

A portfolio of evidence is to be collected for practical projects outlined in your RPL kit. This evidence includes documentary evidence, photos and videos. Detailed instructions of evidence required and tasks to be undertaken are included in the RPL Kit.

You will be required to construct at least four different projects and install them on site. Sample evidence you will be required to provide includes:

- Planning your job or project
- Construction safety
- Create plans and drawings
- Preparing cutting lists
- Estimating and quoting jobs
- 1 x residential kitchen
- 1 x residential bathroom
- 1 x residential laundry
- Match furniture / cabinet style
- Construct furniture / cabinets
- Prepare to install cabinets
- Install cabinets for your projects
- Site clean up

FEES AND SUBSIDIES

A general guide to fees for this qualification pathway is:

Indicative pricing without NSW Government Subsidy	
Master Builders Member Rate	\$1,800
Non-Member Rate	\$2,000

MBA does not accept more than \$1,500 in advance of service being provided. Please refer to the [website](#) for full details on the fee payment structure.



RPL STRUCTURE

In order to successfully achieve the ***Kitchen, Bathroom and Laundry Renovation***, participants must be assessed as competent in the below six (6) units of competency. The units of competency offered by Master Builders are:

CODE	UNITS OF COMPETENCY
Participants must undertake the following <u>mandatory</u> core and elective units:	
MSFFM3005	Fabricate custom furniture
MSFFM3006	Install furniture products
MSFFM3011	Measure and draw site layout for manufactured furniture products
MSFFT4001	Coordinate on site installation of furnishing products
MSFFT4009	Match furnishing style/materials to customer requirements
MSFGN3002	Estimate and cost job

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