



**Master
Builders
Association**
New South Wales



CPC40110 CERTIFICATE IV IN BUILDING AND CONSTRUCTION (BUILDING)



COURSE INFORMATION BROCHURE

**TRAINING DEVELOPED
FOR THE INDUSTRY,
BY THE INDUSTRY**

- ✓ NATIONALLY RECOGNISED TRAINING
- ✓ SMART AND SKILLED
- ✓ RECOGNITION OF PRIOR LEARNING



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TRAINING AND ASSESSMENT

OVERVIEW

Master Builders Association of NSW Pty Ltd (Master Builders) is a Registered Training Organisation offering nationally recognised qualifications and courses across New South Wales which meet national industry standards.

The **CPC40110 Certificate IV in Building and Construction (Building)**, course offered by Master Builders is designed to enable potential builders and others in the industry to improve their business skills and technical knowledge so that they can successfully manage their building and construction business and projects.

Participants will be assessed against skills and knowledge that meet current industry requirements for the building sector. Industry requires that all units of competency be undertaken in a real or accurately simulated workplace environment.

This qualification provides a trade outcome in building and construction, covering residential and commercial work. Upon successful completion you will achieve qualification **CPC40110 Certificate IV in Building and Construction (Building)** or a Statement of Attainment for units deemed competent.

ENROLMENT

You will be required to provide evidence of meeting entry requirements upon enrolment, including any transcripts you have achieved from any prior training.

On enrolment, you will be required to provide copies of:

- Drivers licence (photo ID with address)
- Green Medicare Card or Passport
- A valid White Card

Participants will require sufficient language, literacy, and numeracy skills to be able to engage in the assessment and to perform workplace tasks such as calculating materials, interpreting building plans and specifications and recording work outcomes. If you require assistance, please contact us to discuss options available to you.

It is anticipated that the course will take up to 12 months to complete.

ENTRY REQUIREMENTS

Master Builders applies the following entry requirements:

- a minimum of two (2) years full-time (or equivalent) experience in the building and construction industry (experience must be within the last 10 years).
- Recommended to have a minimum of six (6) months supervisory experience
- a valid White Card (General Construction Induction card)
- You hold a current Contractor's Licence, industry qualification OR are able to provide the details of two (2) referees that have worked with you for 12 months or more and can confirm your work history / experience. (Referees must be a current licenced builder, construction manager or site foreman)
- access to low rise building and construction projects
- able to answer at least 65% of the technical industry questions correctly during your application process.
- If you are an apprentice, you must have completed the formal trade training prior to enrolling.

This course has been designed to meet part of the NSW Fair Trading criteria to apply for a Building Licence. NSW Fair Trading have specific criteria in addition to this qualification.

Visit the NSW Fair Trading website for further information www.fairtrading.nsw.gov.au.

SMART AND SKILLED

This training may be subsidised by the NSW Government under the Smart and Skilled initiative. If you are eligible for the government subsidy, your student fee will be determined by the NSW Government.

Smart and Skilled prices are subject to funding availability. Fees and funding will be confirmed once we have received your successful application.

To be eligible, you must also meet the following Smart and Skilled eligibility criteria:

- You are at least 15 years old
- You live or work in NSW
- You are an Australian citizen or permanent resident or a humanitarian visa holder, or a New Zealand citizen
- You are no longer attending school



COURSE STRUCTURE

The course is designed to be delivered in ten (10) subjects, containing a total of 16 national Units of Competency.

Course lessons are conducted online, via our online learning platform with interactive tutorial sessions available on weekday afternoons and evenings for each subject. Tutorials are accessed via the online portal.

Each online tutorial will be presented by our industry expert trainers within a virtual classroom environment.

Participant course work includes:

- learner notes
- online lessons
- project work
- research that the participant may undertake

Participants are expected to complete assessments in a timely manner so that they can finalise all assessment tasks within a maximum of four weeks of completing their course.

The course is described below, including the units of competency applicable to each subject. You can commence the course with any subject, however we recommend that you begin with Residential Site Safety, where possible. To achieve the **CPC40110 Certificate IV in Building and Construction (Building)**, you will need to successfully complete all subjects.

You are required to complete all online courseware and all assessments within a maximum of twelve (12) months.

Online tutorial sessions will also be made available to support you in completing subjects.

RESOURCE REQUIREMENTS

The online tutorial pathway will require you to have access to at least the below items:

- Computer with internet to access:
 - Online learning materials & courseware
 - Assessment materials
 - Online, interactive tutorial sessions
- Currently working in the building and construction industry and have access to company policies and procedures and any standard forms / contracts used in building and construction.
- NCC and Australian Standards
- Project plans and specifications

ASSESSMENT METHODS

You will be required to complete your assessment activities online, including sections for:

- Knowledge questions
- Practical projects

The knowledge questions are a series of questions designed to be answered comprehensively. These questions relate to different units within the qualification and assess understanding of tasks and processes within the construction industry.

The practical projects are based on simulated building and construction projects. They draw upon your skills in the subject area and encourage you to apply these skills in your own workplace. These tasks include documentary evidence, whereby the completion of forms / contracts and other related documents are required to be uploaded into your online learning portal. Detailed instructions of evidence required and tasks to be undertaken are included in the online portal.

Assessments are to be submitted online (via the portal). Assessment activities may require you to have access to:

- National Construction Code
- Australian Standards
- Company safety documentation
- Project plans and specifications
- Site surveying equipment

Once your assessment has been submitted, your trainer / assessor will enter feedback and your results online.

FEES AND SUBSIDIES

A general guide to fees for this qualification pathway is:

Smart and Skilled subsidised	
If you do not hold previous qualification	\$2,440
If you hold a previous qualification	\$2,850
Indicative pricing without NSW Government Subsidy	
Master Builders Member Rate	\$3,950
Non-Member Rate	\$4,250

MBA does not accept more than \$1,500 in advance of service being provided. Please refer to the [website](#) for full details on the fee payment structure.



COURSE STRUCTURE

In order to successfully achieve the **CPC40110 Certificate IV in Building and Construction (Building)**, participants must be assessed as competent in sixteen (16) units of competency. The units of competency offered by Master Builders are:

CODE	UNITS OF COMPETENCY	TUTORIAL SESSIONS	CORE / ELECTIVE
Subject: Residential Site Safety			
CPCBC4002A	Manage occupational health & safety in the building and construction workplace	3	Core
Subject: Legal and Regulations			
CPCBC4001A	Apply building codes and standards to the construction process for low rise building projects	4	Core
CPCBC4009B	Apply legal requirements to building and construction projects		Core
Subject: Project Planning			
CPCBC4012B	Read and interpret plans and specifications	3	Core
CPCBC4026A	Arrange building applications and approvals		Elective
Subject: Site Surveying and Setting Out			
CPCBC4018A	Apply site surveys and set-out procedures to building and construction projects	5	Elective
Subject: Contracts and Disputes			
CPCBC4003A	Select and prepare a construction contract	3	Core
CPCBC4024A	Resolve business disputes		Elective
Subject: Supervision			
CPCBC4007A	Plan building or construction work	4	Core
CPCBC4008B	Conduct on-site supervision of building and construction projects		Core
Subject: Building Resources			
CPCBC4006B	Select, procure and store construction materials for low rise projects	2	Core
Subject: Structures			
CPCBC4010B	Apply structural principles to residential low rise constructions	4	Core
CPCBC4011B	Apply structural principles to commercial low rise constructions		Core
Subject: Builders Quantities and Estimating			
CPCBC4004A	Identify and produce estimated costs for building and construction projects	4	Core
CPCBC4005A	Produce labour and material schedules for ordering		Core
Subject: Financial Management			
BSBSMB406A	Manage small business finances	7	Core

Contact Us

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