



**Master  
Builders  
Association**  
New South Wales



# **CPC40110 CERTIFICATE IV IN BUILDING AND CONSTRUCTION (BUILDING) RECOGNITION OF PRIOR LEARNING (RPL)**



## **COURSE INFORMATION BROCHURE**

**TRAINING DEVELOPED  
FOR THE INDUSTRY,  
BY THE INDUSTRY**

- ✓ NATIONALLY RECOGNISED TRAINING
- ✓ SMART AND SKILLED
- ✓ RECOGNITION OF PRIOR LEARNING



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# CPC40110 CERTIFICATE IV IN BUILDING AND CONSTRUCTION (BUILDING)

## ONSITE RECOGNITION OF PRIOR LEARNING (RPL)

### OVERVIEW

Master Builders Association of NSW Pty Ltd (Master Builders) is a Registered Training Organisation offering nationally recognised qualifications and courses across New South Wales which meet national industry standards.

The **CPC40110 Certificate IV in Building and Construction (Building)**, onsite RPL offered by Master Builders is designed to formally recognise skills already gained through on-the-job building and construction related experience by a process called Recognition of Prior Learning.

This qualification provides a trade outcome in building and construction, covering residential and commercial work. Upon successful completion you will achieve qualification **CPC40110 Certificate IV in Building and Construction (Building)** or a Statement of Attainment for units deemed competent.

### WHAT IS RPL?

Recognition of Prior Learning (RPL) is an assessment pathway that has been designed to acknowledge your full range of skills and knowledge, irrespective of how it has been acquired. This includes competencies gained through formal and informal study, work experience, employment and other life experiences.

Master Builders is committed to helping you get your experience recognised, irrespective of where and how your learning has taken place.

### WORK REQUIREMENTS

Applicants must be employed under licenced builders for at least five years and have access to live building and construction work sites to be able to complete the RPL and workplace projects in the RPL pathway.

By enrolling into an RPL pathway, you are responsible for access to resources and the range of jobs that are needed to be able to provide required evidence.

### ENTRY REQUIREMENTS

Master Builders applies the following entry requirements:

- a minimum of five years full-time (or equivalent) experience in the building and construction industry (experience must be within the last 10 years).
- Recommended to have a minimum of six (6) months supervisory experience
- a valid White Card (General Construction Induction card)
- You hold a current Contractor's Licence, industry qualification OR are able to provide the details of two (2) referees that have worked with you for 12 months or more and can confirm your work history / experience. (Referees must be a current licenced builder, construction manager or site foreman)
- access to low rise building and construction projects
- able to answer at least 80% of the technical industry questions correctly during your application process.

This RPL pathway has been designed to meet part of the NSW Fair Trading criteria to apply for a Building Licence. NSW Fair Trading have specific criteria in addition to this qualification.

Visit the NSW Fair Trading website for further information [www.fairtrading.nsw.gov.au](http://www.fairtrading.nsw.gov.au).

### SMART AND SKILLED

This training may be subsidised by the NSW Government under the Smart and Skilled initiative. If you are eligible for the government subsidy, your student fee will be determined by the NSW Government.

Smart and Skilled prices are subject to funding availability. Fees and funding will be confirmed once we have received your successful application.

To be eligible, you must also meet the following Smart and Skilled eligibility criteria:

- You are at least 15 years old
- You live or work in NSW
- You are an Australian citizen or permanent resident or a humanitarian visa holder, or a New Zealand citizen
- You are no longer attending school



## ENROLMENT

You will be required to provide evidence of meeting entry requirements upon enrolment, including any transcripts you have achieved from any prior training.

On enrolment, you will be required to provide copies of:

- Drivers licence (photo ID with address)
- Green Medicare Card or Passport
- A valid White Card

Participants will require sufficient language, literacy, and numeracy skills to be able to engage in the assessment and to perform workplace tasks such as calculating materials, interpreting building plans and specifications, and recording work outcomes. If you require assistance, please contact us to discuss options available to you.

It is anticipated that the RPL process will take between three (3) and six (6) months. You should aim to have the knowledge questions completed in the first two (2) months. It is a condition of enrolment that you have access to resources and building documentation that meets the requirements of the units within the qualification.

## RESOURCE REQUIREMENTS

An RPL pathway will require you to have access to a building work site and at least the below items:

- Computer with internet access
- Phone or laptop/iPad to gather video and photo evidence of undertaking practical tasks
- Personal Protective Equipment (PPE) including steel cap work boots, hearing protection, eye protection, and that all electrical tools and leads are tested and tagged
- Company policies and procedures and any standard forms / contracts used in building and construction.
- Project plans and specifications
- Equipment to carry out site surveying

## GAP TRAINING

Gap training or further assessments will be advised on an individual basis through a plan provided by your assessor. This may require attendance at our online / webinar tutorial sessions. Should this be the case, you will be advised of any adjustment in applicable fees.

## RPL ASSESSMENT METHODS

You will be required to complete an RPL Kit which includes sections for:

- Knowledge questions
- Practical projects and observations

The knowledge questions are a series of questions designed to be answered comprehensively. These questions relate to different units within the qualification and assess understanding of tasks and processes within the construction industry.

A portfolio of evidence is to be collected for building projects outlined in your RPL kit. This evidence includes documentary evidence, photos and videos. Detailed instructions of evidence required and tasks to be undertaken are included in the RPL Kit.

You will be required to provide evidence that meets the requirements of the units for at least two residential projects and one commercial building project. Sample evidence you will be required to provide includes:

- Site safety inspection and SWMS
- Site survey / set out
- Development applications
- Contract of works and insurances
- Project schedules
- Costs of construction
- Material ordering
- Compliance certificates
- Project management correspondence
- Sub-contractor management
- Quality assurance reports
- Progress payment claims
- Contract variations and dispute resolution
- Business and financial management
- Completed documentation relating to projects

## FEEES AND SUBSIDIES

A general guide to fees for this qualification pathway is:

Smart and Skilled subsidised	
If you do not hold previous qualification	from \$1,240
If you hold a previous qualification	from \$1,450
Indicative pricing without NSW Government Subsidy	
Master Builders Member Rate	\$3,500
Non-Member Rate	\$3,850

MBA does not accept more than \$1,500 in advance of service being provided. Please refer to the [website](#) for full details on the fee payment structure.





## RPL STRUCTURE

In order to successfully achieve the **CPC40110 Certificate IV in Building and Construction (Building)**, participants must be assessed as competent in sixteen (16) units of competency. The units of competency offered by Master Builders are:

CODE	UNITS OF COMPETENCY
<b>Participants must undertake the following <u>mandatory</u> core and elective units:</b>	
BSBSMB406A	Manage small business finances
CPCBC4001A	Apply building codes and standards to the construction process for low rise building projects
CPCBC4002A	Manage occupational health & safety in the building and construction workplace
CPCBC4003A	Select and prepare a construction contract
CPCBC4004A	Identify and produce estimated costs for building and construction projects
CPCBC4005A	Produce labour and material schedules for ordering
CPCBC4006B	Select, procure and store construction materials for low rise projects
CPCBC4007A	Plan building or construction work
CPCBC4008B	Conduct on-site supervision of building and construction projects
CPCBC4009B	Apply legal requirements to building and construction projects
CPCBC4010B	Apply structural principles to residential low rise constructions
CPCBC4011B	Apply structural principles to commercial low rise constructions
CPCBC4012B	Read and interpret plans and specifications
<b>Participants are also required to undertake six (6) of the following <u>elective</u> units:</b>	
CPCBC4018A	Apply site surveys and set-out procedures to building and construction projects
CPCBC4024A	Resolve business disputes
CPCBC4026A	Arrange building applications and approvals

### Contact Us

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