



**Master  
Builders  
Association**  
New South Wales

A construction worker with a beard and a dark t-shirt is standing on a white plastic sheet, measuring a white cabinet frame with a yellow spirit level. The background shows a room with white walls, a large window, and other cabinet units.

# **MSF31113 CERTIFICATE III IN CABINET MAKING RECOGNITION OF PRIOR LEARNING (RPL)**

## **COURSE INFORMATION BROCHURE**

**TRAINING DEVELOPED  
FOR THE INDUSTRY,  
BY THE INDUSTRY**

# MSF31113 CERTIFICATE III IN CABINET MAKING

## ONSITE RECOGNITION OF PRIOR LEARNING (RPL)

### OVERVIEW

Master Builders Association of NSW Pty Ltd (Master Builders) is a Registered Training Organisation offering nationally recognised qualifications and courses across New South Wales which meet national industry standards.

The **MSF31113 Certificate III in Cabinet Making**, onsite RPL offered by Master Builders is designed to formally recognise skills already gained through on-the-job cabinet making related experience by a process called Recognition of Prior Learning.

This qualification provides a trade outcome in cabinet making, covering residential and commercial work. Upon successful completion you will achieve qualification **MSF31113 Certificate III in Cabinet Making** or a Statement of Attainment for units deemed competent.

### WHAT IS RPL?

Recognition of Prior Learning (RPL) is an assessment pathway that has been designed to acknowledge your full range of skills and knowledge, irrespective of how it has been acquired. This includes competencies gained through formal and informal study, work experience, employment, and other life experiences.

Master Builders is committed to helping you get your experience recognised, irrespective of where and how your learning has taken place.

### WORK REQUIREMENTS

Applicants must be employed under licenced builders for at least three years and have access to work sites to be able to complete the RPL and workplace projects in the RPL pathway.

By enrolling into an RPL pathway, you are responsible for access to resources and the range of jobs that are needed to be able to provide required evidence.

### ENTRY REQUIREMENTS

Master Builders applies the following entry requirements:

- a minimum of three years full-time (or equivalent) cabinet making-related experience in the construction industry (experience must be within the last 10 years)
- a valid White Card (General Construction Induction card)
- currently working on active cabinet making projects
- able to provide details of two referees to confirm your work history/experience. Referees must be a qualified/licenced tradesperson in cabinet making and have worked with you for 12 months or more
- able to answer at least 80% of the technical industry questions correctly during your application process.

This RPL pathway has been designed to meet part of the NSW Fair Trading criteria to apply for a Joinery Contractor Licence. NSW Fair Trading have specific criteria in addition to this qualification.

Visit the NSW Fair Trading website for further information [www.fairtrading.nsw.gov.au](http://www.fairtrading.nsw.gov.au).

### SMART AND SKILLED

This training may be subsidised by the NSW Government under the Smart and Skilled initiative. If you are eligible for the government subsidy, your student fee will be determined by the NSW Government.

Smart and Skilled prices are subject to funding availability. Fees and funding will be confirmed once we have received your successful application.

To be eligible, you must also meet the following Smart and Skilled eligibility criteria:

- You are at least 15 years old
- You live or work in NSW
- You are an Australian citizen or permanent resident or a humanitarian visa holder, or a New Zealand citizen
- You are no longer attending school

## ENROLMENT

You will be required to provide evidence of meeting entry requirements upon enrolment, including any transcripts you have achieved from any prior training.

On enrolment, you will be required to provide copies of:

- Drivers licence (photo ID with address)
- Green Medicare Card or Passport
- A valid White Card

Participants will require sufficient language, literacy, and numeracy skills to be able to engage in the assessment and to perform workplace tasks such as calculating materials, interpreting building plans and specifications, and recording work outcomes. If you require assistance, please contact us to discuss options available to you.

It is anticipated that the RPL process will take between three (3) and six (6) months. You should aim to have the knowledge questions completed in the first two (2) months.

It is a condition of enrolment that you have access to resources and job sites where you can undertake practical projects.

## RESOURCE REQUIREMENTS

An RPL pathway will require you to have access to a work site and at least the below items:

- Computer with internet access
- Phone or laptop/iPad to gather video and photo evidence of undertaking practical tasks
- Personal Protective Equipment (PPE) including steel cap work boots, hearing protection, eye protection, and that all electrical tools and leads are tested and tagged
- Tools of the trade, materials, and equipment to perform the assessment tasks including:
  - Machinery – sawing, drilling, planning and edge bander
  - Measuring and levelling devices
  - Square / bevel / chisel / plane
  - Hand saw, power saw and power drills and screwdrivers
  - Pneumatic tools, compressor, and spray equipment
  - Clamps / pincers / screws / nails
  - Cabinet / cabinet components
  - Dowel jigs / routers / agitators
  - Glues and finishes
  - Fixing and joining devices

## RPL ASSESSMENT METHODS

You will be required to complete an RPL Kit which includes sections for:

- Knowledge questions
- Practical projects and observations

The knowledge questions are a series of questions designed to be answered comprehensively. These questions relate to different units within the qualification and assess understanding of tasks and processes within the construction industry.

A portfolio of evidence is to be collected for practical projects outlined in your RPL kit. This evidence includes documentary evidence, photos, and videos. Detailed instructions of evidence required and tasks to be undertaken are included in the RPL Kit.

You will be required to construct at least four different projects and install them on site. Sample evidence you will be required to provide includes:

- Planning projects and construction site safety
- Create plans and drawings
- Preparing cutting lists
- Estimating costs of jobs
- 1 x residential kitchen
- 1 x residential bathroom
- 1 x residential laundry
- 1 x commercial project
- Construct jigs and fixtures
- Operate variety of machines
- Prepare to install cabinets
- Install cabinets for your projects
- Site clean up

## FEES AND SUBSIDIES

A general guide to fees for this qualification pathway is:

Smart and Skilled subsidised	
If you do not hold previous qualification	from \$1,430
If you hold a previous qualification	from \$1,720
Indicative pricing without NSW Government Subsidy	
Master Builders Member Rate	\$2,200
Non-Member Rate	\$2,400

MBA does not accept more than \$1,500 in advance of service being provided. Please refer to the [website](#) for full details on the fee payment structure.

## RPL STRUCTURE

In order to successfully achieve the **MSF31113 Certificate III in Cabinet Making**, participants must be assessed as competent in thirty (30) units of competency. The units of competency offered by Master Builders are:

CODE	UNITS OF COMPETENCY
<b>Participants must undertake the following <u>mandatory</u> core and elective units:</b>	
CPCCWHS1001	Prepare to work safely in the construction industry
MSMENV272	Participate in environmentally sustainable work practices
MSMSUP102	Communicate in the workplace
MSMSUP106	Work in a team
MSFFM2001	Use furniture making sector hand and power tools
MSFGN2001	Make measurements and calculations
MSFGN3001	Read and interpret work documents
<b>Practical Project A</b>	<b>Planning your Projects</b>
MSFKB3011	Plan kitchen and bathroom projects
MSFFM3009	Produce manual and computer-aided production drawings
MSFFM3010	Prepare cutting list from plans and job specifications
<b>Practical Project B</b>	<b>Materials and Costs</b>
MSFFM2003	Select and apply hardware
MSFGN3002	Estimate and cost a job
<b>Practical Project C</b>	<b>Operate Machines</b>
MSFFM2011	Apply manufactured board conversion techniques
MSFFM3012	Set up, operate and maintain sawing machines
MSFFM3013	Set up, operate and maintain drilling machines
MSFFM3019	Set up, operate and maintain automated edge banding machines
<b>Practical Project D</b>	<b>Workshop Construction of Projects</b>
MSFFM2002	Assemble furnishing components
MSFFM3024	Construct jigs and fixtures
TLID2003	Handle dangerous goods / hazardous substances
<b>Practical Project E</b>	<b>Preparing for Installation</b>
MSMOPS363	Organise on-site work
MSFKB2001	Prepare for cabinet installation
MSFKB3002	Determine requirements for installation of cabinets
MSFKB3003	Check and measure fit of cabinets
<b>Practical Project F</b>	<b>Installing your Projects</b>
MSFKB3005	Fabricate cabinets for the built-in environment
MSFKB3006	Install fitted cabinets and components
MSFFM3006	Install furnishing products
<b>Practical Project G</b>	<b>Checking Quality and Housekeeping</b>
MSFKB3004	Conduct on-site adjustments to cabinets and components
MSS402051	Apply quality standards

## Contact Us

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[mbansw.asn.au/training](http://mbansw.asn.au/training)

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