



Three secrets to

# GETTING THE MOST OUT OF YOUR STAFF

**SHORT COURSE / PROFESSIONAL DEVELOPMENT**

**3 HOUR WORKSHOP**

Skilled tradies are the hardest skillset to find in Australia - and it's just going to get more difficult to find them. Australia is predicted to have 739,000 more jobs (across all industries) than candidates to fill them by the end of 2020 and that number is expected to reach 2.2 million by 2030.

This means that business owners and managers must put a lot more emphasis on hiring well the first time - and keeping them once you have them.

**In this course we will cover:**

- How to put together a simple but extremely effective job description using the SPOT ON™ framework (because everyone wants to hire someone that's spot on for the job!)
- How to use that job description to hold people accountable for doing great work.
- This includes how to check in with them without micro-managing and how to get them to lift their performance and/or behaviour when they need to.
- The 8 must haves that every employee needs to be fully engaged, motivated and productive and how to understand what their individual priorities are so you can meet them (or manage their expectations when you can't).

## WORKSHOP FACILITATOR **Kim Seeling Smith**

Through her company, Ignite Global, Kim helps organisations win the war for talent today and prepare for tomorrow and beyond.

As a world-class influencer she was invited to attend 2 of Sir Richard Branson's conferences.

Kim is a sought-after speaker, consultant, author and thought leader on the future of work, the future workforce, employee experience, recruitment and hiring skills and employee engagement and retention.



### WHO SHOULD ENROL?

Business owners and Managers wanting to hire better people for their business.

### OUTCOME

Participants who attend this workshop will be issued a Statement of Attendance.

### INTRODUCTORY PRICE

**Member: \$250.00**

**Non-Member: \$285.00**

### DATES & LOCATIONS

Refer to [mbansw.asn.au/training](http://mbansw.asn.au/training) for up to date information on course scheduling.

**CPD POINTS**

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