



**Master  
Builders  
Association**  
New South Wales

# CPC31411 Certificate III in Construction Waterproofing

ASSESSMENT WORKSHOP

—  
COURSE BROCHURE

✓ NATIONALLY RECOGNISED TRAINING

✓ SMART AND SKILLED

✓ RECOGNITION OF PRIOR LEARNING



**Master  
Builders  
Association**  
New South Wales

# CPC31411 CERTIFICATE III IN CONSTRUCTION WATERPROOFING

## ASSESSMENT WORKSHOP

Master Builders Association of NSW (Master Builders) is a Registered Training Organisation offering nationally recognised qualifications and courses across New South Wales which meet endorsed industry standards. Pathways to qualifications include full training and assessment, assessment towards Recognition of Prior Learning (RPL) and gap training. Master Builders Education Centre in Baulkham Hills offers training facilities that meet industry specifications so that skills gained reflect building industry needs.

This course brochure will inform and guide you through Master Builders assessment workshop pathway to *CPC31411 Certificate III in Construction Waterproofing*, from application through to certification.

If your application to enrol is successful, you will have the opportunity to have your skills, knowledge and experience assessed towards this qualification.

### OVERVIEW

The *CPC31411 Certificate III in Construction Waterproofing* assessment workshop pathway is designed to formally recognise skills already gained through on-the-job waterproofing related experience through a process called Recognition of Prior Learning.

### WHAT IS RECOGNITION OF PRIOR LEARNING (RPL)?

Recognition of Prior Learning (RPL) is an assessment pathway that has been designed to acknowledge your full range of skills and knowledge, irrespective of how it has been acquired. This includes competencies gained through formal and informal study, work experience, employment and other life experiences. Master Builders is committed to helping you get your experience recognised, irrespective of where and how your learning has taken place, which means fast-tracking your qualification.

### ENTRY REQUIREMENTS

Master Builders applies the following entry requirements:

- Minimum of three years full-time (or equivalent) waterproofing-related experience in the construction industry (experience must be within the last 10 years)
- Valid White Card (general construction induction card)
- Currently working on active construction projects
- Must provide details of two referees to confirm your work history/experience. Referees must be a qualified/licenced tradesperson or builder in waterproofing and have worked with you for 12 months or more
- Achieve at least 80% accuracy in a short series of technical industry questions (which are included in your Application Form)

This program has been designed to meet part of the NSW Fair Trading criteria to apply for a Waterproofing Contractor's Licence. Visit the NSW Fair Trading website for further information [www.fairtrading.nsw.gov.au](http://www.fairtrading.nsw.gov.au).

As this program is subsidised by the NSW Government, fees can only be confirmed once we have received your application. To be eligible, you must also meet the following criteria:

- You are at least 15 years old
- You live or work in NSW
- You are an Australian citizen or permanent resident or a humanitarian visa holder, or a New Zealand citizen
- You are no longer attending school

Participants will require sufficient language, literacy and numeracy skills to be able to engage in the assessment and to perform workplace tasks such as calculating materials, interpreting building plans and specifications and recording work outcomes. If you require assistance please contact us to discuss the options available to you.

## PROGRAM DESCRIPTION

*CPC31411 Certificate III in Construction Waterproofing* requires assessment of core units of competency that cover common skills for the construction industry, as well as a specialist field of work.

Industry requires that assessment for all units of competency be undertaken in a real or very closely simulated workplace environment.

## REQUIRED PARTICIPANT RESOURCES

You are required to bring:

- Photo ID (ie. drivers licence)
- A valid White Card
- Personal Protective Equipment (PPE)

Master Builders will provide tools of trade to enable participants to completed practical tasks, which may include:

- |  |   |
|--|---|
| <ul style="list-style-type: none"> <li>• angle grinders</li> <li>• caulking guns</li> <li>• mixers and mixing apparatus</li> <li>• electric drills and screwdrivers</li> <li>• hammers/electric hammers</li> <li>• chisels</li> <li>• dumpy, laser and water levels</li> <li>• fusion rollers</li> <li>• nylon rollers</li> <li>• measuring tapes and rules</li> <li>• trowels</li> <li>• plant, including: <ul style="list-style-type: none"> <li>○ excavating equipment pumps</li> <li>○ heat welders/hot air welders</li> <li>○ high pressure water equipment</li> <li>○ impact drills</li> </ul> </li> </ul> | <ul style="list-style-type: none"> <li>• solvent applicators</li> <li>• seam probes</li> <li>• gas burners and torches</li> <li>• moisture meters</li> <li>• floodlights and fans</li> <li>• high pressure water equipment</li> <li>• vacuum cleaners</li> <li>• wood floats</li> <li>• mixing equipment</li> <li>• spirit levels</li> <li>• pressure rollers</li> <li>• pressure injection equipment, including: <ul style="list-style-type: none"> <li>○ cartridge applications</li> <li>○ compressors</li> <li>○ vacuum pumps</li> </ul> </li> </ul> |
|--|---|



## APPLICATION

- You complete and submit the online application form and answer questions about your previous work history and experience, provide two referees to confirm your work history and experience, as well as answer a series of technical industry based questions
- We will email you:
  - Participant Handbook
  - Course Brochure
- We review your application and determine if you are suitable
- We email you the outcome of your application
- If you are invited to enrol, you will receive this via email

## ENROLMENT

- You complete and submit the online enrolment form
- You provide us with your USI number
- You upload certified copies of your identification
- You provide payment for the enrolment fee
- We will email confirmation of your enrolment along with your RPL Participant Handbook, including your confirmed fees

## ASSESSMENT WORKSHOPS

- You participate in structured assessment tasks for observation of your skills, and you are guided to compile a portfolio of evidence for assessment by attending three workshops :
  - Workshop One (two days)
  - Workshop Two (one day)
  - Workshop Three (two days)
- If assessed as competent in all units of competency, you will progress to the Master Builders certification process for the CPC31411 Certificate III in Construction Waterproofing
- *Gap training or further assessments will be advised on an individual basis through a plan provided by your assessor if required and may require attendance at additional assessment workshop sessions*

## CERTIFICATION

- The Master Builders RTO Quality team checks your assessments and evidence submitted through Panel Review processes
- If the Master Builders RTO Quality team is satisfied with your portfolio of evidence, you will be awarded the CPC31411 Certificate III in Construction Waterproofing
- If the Master Builders RTO Quality team is not satisfied with your portfolio of evidence and has determined that more evidence is required, you will be contacted by Master Builders to provide further evidence

## PROGRAM STRUCTURE

You will undertake assessment by attending a specialised program held over six (6) days where your skills, knowledge and experience will be assessed by a Master Builders assessor. Assessment will be undertaken through knowledge questions and practical observations.

All practical assessments will be conducted at Master Builders Education Centre in Baulkham Hills NSW.

### WORKSHOP ONE - TWO DAYS

The first workshop provides assessment over two days where you will complete the following tasks:

- Induction
- Demolition
- Install wall sheeting
- Apply primer
- Apply sealant

The following units of competency are addressed in this workshop:

CODE	UNITS OF COMPETENCY
CPCCOHS2001A	Apply OHS Requirements, Policies and Procedures in the Construction Industry
CPCCCM1012A	Work Effectively and Sustainably in the Construction Industry
CPCCCM1013A	Plan and Organise Work
CPCCCM1014A	Conduct Workplace Communication
CPCCCM1015A	Carry Out Measurements and Calculations
CPCCCM2001A	Read and Interpret Plans and Specifications
CPCCCM2009A	Carry out basic demolition
CPCCCA3012A	Frame and fit wet area fixtures
CPCCPB3004A	Fix wet area sheets
CPCCSH2003A	Apply and install sealant and sealant devices
CPCCPD3030B	Apply protective paint coating systems (partial assessment)
CPCCWP2004A	Prepare surfaces for waterproofing application (partial assessment)



## WORKSHOP TWO - ONE DAY (INTERNAL WATERPROOFING)

The second workshop is focussed on internal waterproofing, provides assessment over one day where you will complete the following tasks:

- Prepare the work area for waterproofing process
- Prepare surfaces for waterproofing
- Apply membrane

The following units of competency are addressed in this workshop:

CODE	UNITS OF COMPETENCY
CPCCWP2001A	Handle waterproofing materials
CPCCWP2004A	Prepare surfaces for waterproofing application (partial assessment)
CPCCWP3002A	Apply waterproofing process to internal wet areas
CPCCPD3030B	Apply protective paint coating systems (partial assessment)

## WORKSHOP THREE - ONE DAY - EXTERNAL WATERPROOFING

The third workshop is focussed on external waterproofing, provides assessment over one day where you will complete the following tasks:

- Prepare the work area for waterproofing process
- Prepare surfaces for waterproofing
- Apply membrane

The following units of competency are addressed in this workshop:

CODE	UNITS OF COMPETENCY
CPCCWP2002A	Use waterproofing tools and equipment
CPCCWP2003A	Prepare for construction waterproofing process
CPCCWP3003A	Apply waterproofing process to external wet areas
CPCCPD3030B	Apply protective paint coating systems (partial assessment)

## WORKSHOP FOUR - TWO DAYS - BELOW GROUND AND REMEDIAL WATERPROOFING

The third workshop is focussed on below ground and remedial waterproofing, provides assessment over two days where you will complete the following tasks:

- Prepare the work area for waterproofing process
- Prepare surfaces for waterproofing
- Apply membrane

The following units of competency are addressed in this workshop:

CODE	UNITS OF COMPETENCY
CPCWP3001A	Apply waterproofing process to below ground level wet areas
CPCWP3004A	Apply waterproofing remedial processes
CPCPD3030B	Apply protective paint coating systems

### HOW WILL I BE ASSESSED?

You will undertake various activities which demonstrate your skills, knowledge and experience on your assessment days scheduled. You also be required to collect evidence that you have gained skills on-site at work or a similar environment. You will subsequently be assessed through your performance of these activities to ensure that you meet the criteria and requirements for each unit of competency to a satisfactory level.

Master Builders provides structured knowledge questions, opportunities for practical observations, and guidance to create and submit a portfolio of evidence.

At the end of the three workshops, your assessor will assess the evidence submitted and prescribe one of the following outcomes:

1. If you are assessed as 'competent' in all units of competency, you will progress to Master Builders certification stage.
2. If you are assessed as 'not yet competent' in any of the units of competency, you will be provided with an individual plan for gap training and / or further assessment. In this plan, you will be advised what further experience you require or evidence of skills gained before you can proceed to the certification stage.

## KNOWLEDGE QUESTIONS

Knowledge questions consist of short answer questions designed to be answered with either dot points, short pieces of information or a couple of sentences.

You will be required to complete the questions during each workshop as specified in your Participant RPL Handbook and submit them to your assessor for review and assessment.

## PRACTICAL OBSERVATIONS

Your assessor will explain each task, and require you to demonstrate your performance of each task whilst they observe. While you are performing the task the assessor will make notes on your performance and will provide you with feedback and the result of their assessment.

## TRAINING QUALITY AND CERTIFICATION

Master Builders is responsible under the National Vocational Education and Training Regulator Act 2011 for the quality and delivery of training and assessment and will be the organisation issuing an AQF certificate or statement of attainment to participants.

## FEES

This program may be subsidised by the NSW Government Smart and Skilled initiative. If you are eligible for the government subsidy, your student fee will be determined by NSW Government.

Smart and Skilled prices are subject to funding availability, fees and funding will be confirmed prior to enrolment.

A general guide to fees for this qualification pathway is as follows:

If you <b>do not</b> hold a previous qualification	from \$1,480.00*
If you do hold a previous qualification	from \$1,780.00*
If you are not eligible for NSW Government subsidies	\$2,500.00 (member rate) / \$2,750 (non-member rate)

*\*Student fees will increase if you are deemed Not Yet Competent by Recognition of Prior Learning in any unit/s of competency and are required to undertake classroom or distance based training and assessment. Fees may increase on a pro rata basis per unit of competency to a maximum of \$3,580.00.*

Payment of a \$1,500.00 enrolment fee is required upon enrolment, and remaining fees are due one month after program commencement. All participant fees are GST exempt.

Visit [www.smartandskilled.nsw.gov.au](http://www.smartandskilled.nsw.gov.au) to learn more about the Smart and Skilled program.



*According to the Standards for RTOs 2015, at no stage will Master Builders charge more than \$1,500.00 in advance of services being provided.*

## APPLICATION PROCESS

Once you have read through this course brochure in detail and have established that you will be able to meet the entry requirements then you are ready to apply.

1. Read and understand the Course Brochure and Participant Handbook
2. Complete the online application form on the Master Builders website course page
- \* Master Builders will verify your work history by contacting your referees
- \* You will receive email advice regarding the outcome of your application
3. Review pre-enrolment documents, including fee structure, Participant Handbook and Scheduled Program
4. Gather certified copies of identification that can be uploaded online - Medicare Card, White Card, Drivers Licence
5. Obtain your USI (if you don't already have one)
6. Complete the online enrolment form and provide payment for the enrolment fee
7. Once your enrolment is confirmed, you will receive a confirmation email and details for attendance

## OUR PARTNERS

Master Builders utilise the services of a third party in the advertisement and recruitment of participants into this program. Our partner is Trades Centre Australia. Contact details, Phone 02 8586 3559 and Email: [skillassessment@mbansw.asn.au](mailto:skillassessment@mbansw.asn.au).

---

## WHY MASTER BUILDERS?

- ✓ **Quality** - we care about our industry
- ✓ **Recognition** - we are respected by the industry
- ✓ **Affordability** - we offer cost-effective courses

---

## FOR MORE INFORMATION

-  02 8586 3559
  -  [skillassessment@mbansw.asn.au](mailto:skillassessment@mbansw.asn.au)
  -  [www.skillassessment.com.au](http://www.skillassessment.com.au)
-