

# APPLICATION FOR MEMBERSHIP



**Master Builders Association**  
New South Wales

Member Services - 02 8586 3515 or 02 8586 3581

Have you ever been a member of the MBA?  YES  NO If yes, Membership No. \_\_\_\_\_

Reason for joining \_\_\_\_\_

## A. PRIME MEMBERSHIP DETAILS

Membership name to be listed as:  Company  Partnership name  Individual

Company Name \_\_\_\_\_

ABN \_\_\_\_\_

Contact Name \_\_\_\_\_

M  F

Mailing Address \_\_\_\_\_

Suburb \_\_\_\_\_

State \_\_\_\_\_

Post Code \_\_\_\_\_

Telephone \_\_\_\_\_

Mobile \_\_\_\_\_

E-mail \_\_\_\_\_

Company Licence No \_\_\_\_\_

Individual Licence No \_\_\_\_\_

## B. ADMIN CONTACT DETAILS

Contact Name \_\_\_\_\_

M  F

Position \_\_\_\_\_

E-mail \_\_\_\_\_

Telephone \_\_\_\_\_

## C. BUSINESS DETAILS

Turnover \_\_\_\_\_

No. Years Trading \_\_\_\_\_

Nature of work \_\_\_\_\_

No. of Employees \_\_\_\_\_

## D. MEMBERSHIP TYPE / PAYMENT

Frequency	Amount
<input type="checkbox"/> 2 Year Pay in full & save 15% off the 2nd year	
<input type="checkbox"/> 1 Year	
<input type="checkbox"/> Quarterly	
<input type="checkbox"/> Monthly (Direct debit only)	

### **Membership fees are tax deductible.**

Please choose payment method below.

Cheque  Credit card  Cash  Direct Debit

Direct Deposit (**\*EFT**)

Master Builders Association

BSB: 032249 Account No: 161594 Bank: Westpac

**\*Use contact name as reference for EFT payments**

Card No: | | | | | | | | | | | | | | | | | | | | | |

Visa  Mastercard

Name on Card \_\_\_\_\_

Signature of Cardholder \_\_\_\_\_

Expiry Date /

## E. FINANCIAL HISTORY

Have you, any partner, director, or person in charge of building or construction, committed an Act of Bankruptcy, or been a director, or had management of a company which has had its affairs placed under control of another due to the financial circumstances of the company – including an application to wind-up, the appointment of a Liquidator of Received, or the entering of a Scheme of Agreement:

YES  NO If yes, please provide details:

## F. WORK RELATED REFEREES

We require four (4) work related referees who have firsthand experience of your professionalism, commitment to safety, and work standards. Please PRINT details clearly below:

1.	Name	Occupation	Mobile
2.	Name	Occupation	Mobile
3.	Name	Occupation	Mobile
4.	Name	Occupation	Mobile

### Code of Fair Business Practice

As a member of the Master Builders Association of New South Wales, management of this firm subscribes to the following Code of Fair Business practice, the guiding principles and objectives of which are:

- Fair and equitable dealings with clients and other industry participants at all times;
- Compliance, not only with the law, but with the minimum industry standards of conduct prescribed in this Code;
- Accountability for any transgressions of this Code;
- Promotion of an efficient, competitive and ethical building and construction industry;
- Providing the client with the confidence that using an MBA member is a better way of building; and
- Provision of the framework to continue industry reform and in particular changing the adversarial nature of commercial dealings to that of the partnering concept of utmost good faith and fairness in such dealings

### We commit ourselves

- To act at all times with honesty, integrity and responsibility and in the spirit of good faith and fair dealings;
- To engage in no conduct which is unfair, harsh or unconscionable;
- To engage in no practice which might tend to lower the standards applicable in the building and construction industry;
- To observe both the spirit and the letter of the relevant laws of the Commonwealth, States and Territories in which we operate;
- To understand the principles of fair trading legislation including but not limited to the Trade Practices Act
- By ensuring that all key management participate in appropriate educative training and compliance programs;
- To bring any known breach of the Code by a member to the attention of our Association without delay;
- To seek further objectives of the Code; and
- To observe the principles of the Code

### Code of Ethics

The management of this firm subscribes to the following Master Builders Association of New South Wales Code of Ethics under which it commits itself to:

- Deal honestly and fairly with our clients;
- Recognise that fair and genuine competition is a fundamental service to which our prospective clients are entitled;
- Maintain a high standard of work and comply with the plans and specifications in the execution of all works we undertake;
- Comply with the prevailing building and construction codes for construction and work towards their improvement in the interests of

structural efficiency, safety and health;

- Deal justly with our employees, and with those whom we contact;
- So conduct our business that the health and safety of our employees, of those with whom we contract and their employees, and of the community, are safeguarded;
- Avoid all contact or practice likely to discredit or do injury to the building industry or our Association;
- Give our informed and vigorous support to all sound legislation effecting the building and construction industry;
- Co-operate in aiding the advancement of the building construction industry; and
- Take every opportunity of rendering community service.

***I have read the Code of Ethics and agree with the terms of Membership. By signing this application form I consent to Master Builders Association of NSW (MBA NSW) making enquiries with the referees nominated and any relevant Government body to verify the information contained in this application. I understand that by listing an admin contact in section B I authorise this person to operate the membership on my behalf. I acknowledge that I have read, understand and accept the privacy statement set out in MBA NSW website [www.mbansw.asn.au](http://www.mbansw.asn.au)***

Full Name (Please print)

Signature

Date

### Please return this form to:

POST Membership Department - MBA NSW  
Private Bag 9, Broadway NSW 2007

FAX 02 9692 8175

EMAIL [membership@mbansw.asn.au](mailto:membership@mbansw.asn.au)

*Please note, if you are using Google Chrome or Firefox you may need to save the PDF to allow you to submit.*

## G. OFFICE USE ONLY

Member Type

SIC Code

Division

Region